

HAMILTON COUNTY BOARD OF COMMISSIONERS  
JULY 23, 2007

The Hamilton County Board of Commissioners met on Monday, July 23, 2007 in the Commissioners Courtroom in the Hamilton County Government and Judicial Center, One Hamilton County Square, Noblesville, Indiana. The Commissioners met in Executive Session in Conference 1A at 12:20 p.m. President Dillinger called the public session to order at 1:05 p.m. and declared a quorum present of Commissioner Christine Altman, Commissioner Steven C. Dillinger and Commissioner Steven A. Holt. The Pledge of Allegiance was recited.

**Approval of Minutes and Executive Session Memoranda**

Holt motioned to approve the minutes of July 9, 2007 and Executive Session Memoranda of July 23, 2007.

Altman seconded. Motion carried unanimously.

**Highway Business [1:10:55]**

**Acceptance of Bonds/Letters of Credit – Highway Department**

Mr. Joel Thurman requested acceptance of Bonds and Letters of Credit for the highway department. (1) HCHD #B-91-0098 – Travelers Casualty and Surety Company Continuation Certificate for Annual Permit Bond No. 027S10335059OBCM-17 issued on behalf of Indiana Gas Company, Inc. d/b/a Vectren Energy Delivery of Indiana, Inc. to expire July 6, 2008. (2) HCHD #B-07-0022 – Western Surety Company Permit Bond No. 70184044 issued on behalf of Thomas W. Davis in the sum of \$10,000 for a road cut to expire October 18, 2007. (3) HCHD #B-07-0023 – Merchants Bonding Company Permit Bond No. IN 18468 issued on behalf of Weiss and Company LLC in the sum of \$50,000 for construction of temporary drive at 3058 Towne Drive, Carmel, 46082 to expire June 21, 2008. (4) HCHD #B-07-0024 – Liberty Mutual Insurance Company Performance/Payment Bond No. 354-021-615 issued on behalf of Duncan Robertson, Inc. in the sum of \$368,682.73 for replacement of Small Structure #13006 – 104<sup>th</sup> Street over Anderson Ditch to expire July 13, 2008. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Release of Bonds/Letters of Credit – Highway Department**

Thurman requested approval of the release of Bonds and Letters of Credit for the highway department. Developers Surety and Indemnity Company: (1) HCHD #B-00-0065 Bond #885600S for Estridge Development Company, Inc. in the amount of \$17,079 for Centennial, Section 2A, streets. (2) HCHD #B-00-0081 Bond #885638S for Estridge Development Company, Inc. in the amount of \$26,758 for Centennial, Section 2B, curb/street. (3) HCHD #B-00-0121 Bond #885926S for Estridge Development Company, Inc. in the amount of \$39,100 for Centennial, Section 3 streets. (4) HCHD #B-00-0130 Bond #885958S for Estridge Development Company, Inc. in the amount of \$20,773 for Centennial Section 4 streets. (5) HCHD #B-01-0085 Bond #886478S for Estridge Development Company, Inc. in the amount of \$8,368 for Centennial Section 5 streets. (6) HCHD #B-01-0158 Bond #886908S for Estridge Development Company, Inc. in the amount of \$102,159 for Centennial Section 6 streets. (7) HCHD #B-01-0159 Bond #886909S for Estridge Development Company, Inc. in the amount of \$43,052 for Centennial, Section 6 curbs. (8) HCHD #B-02-0015 Bond #887163S for Estridge Development Company, Inc. in the amount of \$90,812 for Centennial Townhomes, Section II streets. (9) HCHD #B-02-0052 for Estridge Development Company, Inc. in the amount of \$13,500 for Centennial Section 7 curbs. (10) HCHD #B-02-0053 Bond #887361S for Estridge Development Company Inc. in the amount of \$40,235 for Centennial Section 7 streets. (11) HCHD #B-02-0120 for Estridge Development Company in the amount of \$147,865 for Centennial Section 8 streets. (12) HCHD #B-02-00124 Bond #887715S for Estridge Development Company, Inc. for Centennial Section 8 curb/sidewalk. (13) HCHD #B-03-0100 Bond #888619D for Estridge Development Company, Inc. for Centennial Section 9 streets. Fidelity and Deposit Company Bonds: (14) HCHD #B-01-0130 Maintenance Bond for Two Gaits Development in the amount of \$42,108 for Village Farms Section 16 & 17 curb/street. (15) HCHD #B-04-0032 Bond #8735157 for Two Gaits Development in the amount of \$14,034 for Village Farms Section 18 streets. Bond Safeguard: (16) HCHD #B-02-0117 Bond #5001607 for Springmill Builders in the amount of \$47,131 for lime stabilization, asphalt, and curbs. Provident Bank: (17) HCHD #L-03-0001 Letter of Credit S009917 for Merrimac Corporation in the amount of \$42,442 for Merrimac, Section VI street/curb/signs. Safeco Insurance Company: (18) HCHD #B-03-0151 Bond #6243910 for Pulte Homes of Indiana in the amount of \$30,000 for Avalon entrance add lanes A & B. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Agreements and/or Supplements [1:12:02]**

**Bridge #171 Supplement #2**

Thurman requested approval of Supplemental Agreement #2, HCHD #E-05-0005, for replacement of Bridge #171, Prairie Baptist Road over Sand Creek with The Schneider Corporation. Altman motioned to approve. Holt seconded. Motion carried unanimously.

**Bridge #133 Supplement #1**

Thurman requested approval of Supplemental Agreement #1, HCHD #E-05-0003, with Beam, Longest and Neff, LLC for Bridge #133, 186<sup>th</sup> Street over Stoney Creek. Altman motioned to approve. Holt seconded. Altman stated the difference is that this is a federal project; is it the \$10,000 value that requires a cursory review on the appraisals? Mr. Tim Knapp stated yes, because it is a federal aid project. Motion carried unanimously.

**Open End Engineering Agreement – Beam, Longest, and Neff**

Thurman requested approval of an Open End Engineering Agreement, HCHD #M-07-0019, with Beam, Longest, and Neff, L.L.C. Altman motioned to approve. Holt seconded. Altman stated she would like to see a straight hourly rate for the different classes of work. Right now with the overhead you can not easily compare contracts. Motion carried unanimously.

**White River Bridge Discussions**

Holt asked what is the current status of the White River bridge discussions? Thurman stated the highway department would like to present to the commissioners the possibilities at the August highway meeting.\

**Olio Road Bridge**

Dillinger stated the commissioners received a letter from the Mayor of Noblesville asking for an interlocal agreement and committing \$1.5 million toward that Olio Road bridge project, Howard stated the city would acquire the right of way on the north side. Altman asked at their expense or their negotiation? Howard stated all of the above. Dillinger stated they are saying Fishers would be responsible for obtaining all of the right of way on the south side. Howard stated Noblesville has met with Fishers and that will be coming through with development exactions, one of which is before the commissioners today. Fishers expects to be obtaining all of the right of way, both 60' permanent and 20' temporary on both sides. Dillinger asked if we have a cost of the county's contribution to make this happen? Davis stated we don't have a hard number. Davis estimated total costs would be \$5-\$6 million. Altman asked if that includes right of way? Davis stated construction only. Howard stated the project currently being done at the I-69 interchange was approved by INDOT (Indiana Department of Transportation), they did not have to go to federal

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highway funds because it is a rehabilitation. This would be a new bridge so federal highway approvals would add 6-8 months. Davis stated INDOT is taking the agreement Mike prepared and saying that format is no longer appropriate and they are going to re-write the agreement in their new format. INDOT is saying they are the only ones that can write contracts. Davis stated he has been told no, we don't need federal highway approval because there is no federal aid involved in the project; now they are asking if we have federal aid approval. As soon as we get an agreement we will bring it to the commissioners. Altman asked if the MPO (Metropolitan Planning Organization) has no impact? Altman wants to make sure all entities are informed. Davis stated the MPO is not a player but he did send a note to Steve Cunningham telling him what we are planning and asking if he wants to get the project into the TIP (Transportation Improvement Program). Dillinger stated the Mayor is looking for a response. Holt asked what do we generate in a year from Major Bridge? Holt asked \$1 million? Davis stated a little over that. Howard stated \$1.2 over existing debt service. Howard stated according to the Auditor's office there is \$5.1 million available for appropriation. Altman asked how much is Noblesville contributing, cash? Howard stated \$1.5 million. Holt stated he thought they would be spending more than that. Altman stated she thought there would be a larger contribution. Dillinger stated the letter states "as you are aware, the City is already contributing 3 percent of the construction costs with a maximum of \$2.5 million for the bridge expansion of Greenfield Avenue over I-69. Holt stated that has nothing to do with this. Thurman stated when American Structurepoint looked at bridge length on the south side we looked briefly on how to tie it in on the north side and the north side right of way will be very challenging and very expensive. Altman stated but they are going to do the right of way and pay for it? Howard indicated yes. Holt stated out of the \$1.5 million. Howard stated no. Altman stated over and above? Howard stated both. Altman motioned to accept the proposal of Noblesville provided that the cash payment is \$1.5 million and they acquire right of way at their costs on the north side of the structure. Holt stated that is not what the letter says. Altman stated that is what Howard thinks the letter says and this is qualifying what we want to do. Holt stated #4 states "\$1.5 million towards the cost of the entire project, I would submit that land acquisition is part of the total cost of the project". Dillinger clarified with Howard that it is addition to right of way? Altman stated her motion covers the apparent intent from discussions. Holt asked if this is TIF money? Howard stated it may be money left in the Noblesville 146<sup>th</sup> Street project, it depends on where we are. The right of way will probably not be. Holt seconded. Holt stated he thought Noblesville was doing a bigger part of this in terms of the greater good and thinking of other major bridge needs and knowing this drains the fund to nothing and we are meeting next month on White River. Holt asked if there should be a face to face meeting with the Mayor to talk this through, particularly because the city would be a beneficiary of the next project as well. Howard stated the Pleasant Street bridge would impose big money to make that bridge functional. Wherever you put a bridge now there will have to be major road improvements and with 146<sup>th</sup>, and Hazel Dell coming online the city is not going to be in position to do their share of the local bridge for three to four years. Altman stated this is one we can shoot it out, get it done, and by the time we get the other bridge location decided we will have built up Major Bridge again to the point that if we have to we can bond part of it. Dillinger asked if we will get State money for this? Howard stated no. If you do this Olio Road bridge you would be lucky to bid it early 2009. Dillinger stated this is the Mayor's highest priority. Motion carried unanimously.

**Permission to Advertise**

**Bridge #171, Prairie Baptist Road over Sand Creek**

Thurman requested permission to advertise for the replacement of Bridge #171, Prairie Baptist Road over Sand Creek. Altman motioned to approve. Holt seconded. Motion carried unanimously.

**Road Closure - 104<sup>th</sup> Street over Anderson Ditch**

Thurman requested permission to close 104<sup>th</sup> Street over Anderson Ditch in Fall Creek Township between Olio Road and Georgia Road. The road will be closed 60 calendar days beginning August 6 with an anticipated opening date of October 5. Altman asked if anyone has talked with the school system? Thurman stated we have talked to them several times regarding Bridge #191, he does not know if we have talked with them specifically about this project. Altman asked if there are no alternatives other than to close? Thurman stated there is no other way. Altman motioned to approve. Holt seconded. Motion carried unanimously.

**Olio Road Bridge over Geist Reservoir**

Holt asked what is the status of the Olio Road bridge over the reservoir? Thurman stated it is still under construction. Holt asked if it is opened? Thurman stated it is open, we had it closed for one (1) day to set beams. Holt asked if it is two-way? Thurman stated yes. Traffic will be switched very soon for a different phase of construction, two lanes will remain open throughout. It should be done close to the end of the year. Holt asked if there are more beams to set? Thurman stated there will be on the other side. Mr. Matt Knight stated he is not sure if it will require closing to set the beams.

**Ordinance 7-27-07-C - Petition to Vacate Right of Way**

**Olio Road/S.R. 238**

Howard stated during the last meeting in May we opened and closed the public hearing for the Petition to Vacate Right of Way on Olio Road and S.R. 238 for Northeast Medical Center, Inc. This right of way was transferred from the State of Indiana. There will be a 60' half right of way for Olio Road, there is a temporary construction easement to allow construction of the new bridge. Under the temporary construction easement we negotiated that as long as construction begins by August 1, 2010 that temporary construction easement is in full force and effect. The liability was changed to what we normally require of our contractors of \$1 million per person and \$5 million per occurrence. Howard recommended approval of Ordinance 7-27-07-C, An Ordinance Vacating Right of Way Roadway in Hamilton County, for suspension of rules and final approval. Holt motioned to suspend the rules. Altman seconded. Motion carried unanimously. Altman motioned to approve the ordinance. Holt seconded. Altman asked what is the estimated letting date? Davis stated early 2009. Altman asked Davis if he is comfortable with the agreement on temporary that would extinguish temporary if we don't construct by? Howard stated it states August 1, 2010. Altman stated that is the deadline or we loose temporary easement? Howard stated to start construction. We would have to turn around and re-acquire. Altman stated she wants to make sure we can meet those requirements; she does not want to have to pay for temporary easement when we thought we negotiated it. Representatives of Northeast Medical Center stated they will agree to whatever the county needs; they want the bridge. Altman recommended another year? Northeast Medical representatives agreed. Howard asked for a motion to amend the form of Exhibit B to provide for construction in paragraph 2 to make it 2011 instead of 2010? Altman so moved. Holt seconded. Motion carried unanimously. Motion to pass Ordinance 7-27-07-C passed unanimously. Howard requested approval of the President

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and Auditor to execute a QuitClaim Deed on this property. Altman motioned to allow the Auditor and President to execute the QuitClaim Deed. Holt seconded. Motion carried unanimously.

**Request to Advertise for Highway Vehicles [1:35:01]**

Mr. Brad Davis requested permission to advertise for highway vehicles: two 4x4 pickup trucks and two utility vehicles. Davis asked if the commissioners want the highway going “green”. These vehicles could be compatible to E-85 or hybrid vehicles. To go E-85 you have to buy a Tahoe type vehicle. Holt asked what are the vehicles used for? Davis stated for transportation. Holt suggested getting Ford Escapes and getting hybrids. Altman asked if we have looked at long-term battery replacement? Davis stated they have a long warranty but he does not know the costs of replacing the batteries. Altman stated when she looked at hybrids it was a significant cost in the useful life, which is not extremely long. If we turn the vehicles fast enough it may not be an issue but it will affect marketability of the vehicle. Altman asked Davis if they can use the Escape on what they need to do on road projects? Davis stated yes. Holt motioned to acquire Escapes for the sport utility vehicles, the hybrid model. Altman seconded. Motion carried unanimously.

**South Parking Lot**

Davis reviewed a couple of drawings for the south parking lot for the Judicial Center. Alternate 1 would be his recommendation – it would involve grading the area where the house was demolished and putting in some stone and asphalt and re-striping it. We would gain up to 66 parking spaces from the existing 37 spaces. They would re-work the entrance. Alternate 2 is the same as Alternate 1 but the area is re-worked just to the north side which would require installation of a retaining wall to gain the angled spaces. This plan would save the tree and you would get about 72 spaces. Altman asked what is the cost of the retaining wall? Davis stated they did not have time to work up the costs. Davis stated Alternate 2 would be more cost than what we would gain. Alternate 3 is the same thing but would gain a couple of more spaces by getting rid of the tree. Altman stated she likes Alternate 2 depending on the retaining wall. Holt stated he likes Alternate 2 as long as the cost is not outrageous. Holt so moved. Altman seconded. Motion carried unanimously. Davis stated they will move forward with Alternate 2 and will begin after the chip seal program is complete, sometime in the Fall.

**4-H Speed Humps**

Davis stated the speed humps were placed at the 4-H grounds. They have not received any complaints.

**146<sup>th</sup> Street Ribbon Cutting**

Davis recommended the commissioners begin thinking about what type of ceremony they will want for the ribbon cutting of the 146<sup>th</sup> Street extension project. Holt recommended Davis work with Fred Swift.

**Road Trip**

Davis stated they are planning the route of the August 1 road trip with the county council. Holt asked to see everything on the 18 points that can be seen.

Dillinger called a break in the meeting. [1:43:30]

Dillinger called the meeting back to order. [1:56:10]

**ISSD Requests**

**National Association of System Administrators Agreement**

Ms. B.J. Casali requested approval of an agreement with NASA (National Association of System Administrators), which is a vendor that helps with GAVEL. This will allow installation of a kiosk that will be placed on the first level of the Judicial Center. The kiosk will provide calendar information to the general public to find out where the court case is and the location of the court. The kiosk would be located where the pay phones are now located. There are free standing models and table top models available. Casali stated if this kiosk works out they can add more kiosks on the second and third floors or lower level as needed. The cost for programming is \$3,000 (\$1,000 for installation and setup, and \$5,200 for each free standing unit or \$4,000 for each desktop unit). Altman motioned to approve. Holt confirmed the request is for one kiosk? Casali stated initially, yes; she would not add anymore without commissioners’ approval. Holt seconded. Motion carried unanimously.

**Request for Travel**

Casali requested permission to allow Diana Cleland and Joel Schmidt to attend the National Association of Government Webmasters in Valley Forge, PA from September 19-23, 2007. The cost is approximately \$3,500. Holt stated BJ sent us the entire list; Holt motioned to approve. Altman seconded. Motion carried unanimously. Other travel: Trini Beaver, Julie Carask and Sheena Randall to EDEN Conference in Denver, CO October 15-17; Phyllis Williams and B.J. Casali to the Auditors Conference in French Lick, October 30-November 2; and Trini Beaver and Julie Crask to Kronos Conference in Las Vegas, November 4-7.

**Purchase Order**

Casali requested approval of a Purchase Order for NetTech for the Call Manager hardware for the IP Phone upgrade in the amount of \$6,567.00. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Directional Plaque**

Altman asked if there was some kind of tasteful plaque that could be put in the lobby indicating where the visitor is? Holt stated he does not think that is necessary, the deputies are good at fielding questions, the receptionist can give directions. The only thing they can’t answer is what court someone is in. If they can point to the kiosk for that information it should help. Altman stated for non-English speaking visitors it would be helpful to have a graphic. Holt stated the Sheriff’s deputies do a wonderful job directing people.

**Ordinance 7-23-07-A, Economic Development Fee**

Mr. Jeff Burt, Hamilton County Alliance, requested approval of Ordinance 7-23-07-A, An Ordinance Amending Ordinance 5-10-04-B, Authorizing and Establishing a Special Economic Development Charge to be Collected from the Owners and/or Developers of Residential Real Estate. The current ordinance sunsets on September 1, 2007. The first version was approved in 1992. We are asking for a three year extension to the ordinance. This is an important part of the funding mix for the Alliance. Holt asked if the ordinance has changed from three years ago? Howard stated no, it changes the effective dates only; it is \$50.00 per residential lot. Holt motioned to suspend the rules. Dillinger seconded. Motion carried unanimously. Holt motioned to approve. Altman seconded. Altman raised the issue of the diversion of funds for education, which she disagrees with. Altman stated she is strongly concerned that we will hit build-out or a slump and you will have to draw on that for your mission that is a direct mission. Burt stated he understands. Motion carried unanimously.

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**Insurance Committee [2:04:11]**

Mr. Bob Fearrin stated the Insurance Committee met on January 18, 2007 we found we were insuring a building that had been torn down. Dillinger asked the question of how do we know when things have been acquired or disposed of? There has been a lack of communication and Fearrin was asked to chair a committee to discuss the issue. Two meetings were held. In order to get an understanding of what the county was acquiring or disposing of we needed a point person who could receive the information and then forward it to himself or the insurance agent. The committee recommended Ross Klippel, Safety Risk Manager, be named the point person. Dillinger stated the agreement for right now is that Ross is the point person. The commissioners are considering hiring an additional person with a different job description that would fit this better. Consensus of the commissioners is that for right now Ross is the appropriate person. Fearrin stated the committee found that the fixed asset list is prepared once a year. It is prepared after the renewal of the insurance; the committee would like the list to be updated more often. Kim Rauch has confirmed that now before any claim is paid a fixed asset notification form has to be turned in so the list is current. Dillinger stated they are asking the commissioners make it mandatory that all departments update their asset lists monthly or quarterly. Rauch stated the departments are to send in a fixed asset notification form every time a claim is submitted for payment. If the form is not submitted the claim is not paid until the form is submitted. That procedure was in the capital assets policy, it was not being enforced; now it is.

Fearrin stated all items under \$5,000 do not get reported. The committee thought that a building may have 300 chairs at \$300 a piece; this amounts to a lot of money and we don't have a handle on this information. Ross (Klippel) is working with some department heads on how this inventory can be handled. Mr. Ross Klippel stated at this point he has met with the larger departments that have more inventory, different locations, and different items. They are trying to figure out the easiest way possible to count and track the new inventory. The threshold is \$500 to \$4,999. Ideas being discussed include a database created by Dusty Teachnor or an inventory company that can do whatever we want but Klippel can not get a cost because it is based on man-hours and he does not know what it would take to do this project. They would barcode everything, scan everything and leave us with the software and then leave the software with us to maintain from that point forward. We are trying to figure out what issues we are going to have with each department. Dillinger asked Klippel if he is going to come back with a proposal? Klippel stated yes, there is still research being done. Altman stated this minor stuff will be treated as used assets so it will be 50 chairs in an Excel spreadsheet in this department? Klippel stated, the Sheriff's department has 30 chairs in its dispatch center that are \$1,100 each. That is a concern because it is a large amount under one roof. Chairs in a lobby valued at \$50 each are not as big a concern. We are trying to figure out the best way to do the inventory. Altman asked if the \$500 was a recommendation of the insurance committee? Fearrin stated he does not know that the insurance committee discussed it. The inventory committee has discussed it. Klippel stated that is a concern of several departments, such as the Sheriff's department, do they count holsters, at what point do they stop. We thought instead of saying a zero threshold we would say \$500. Altman stated there is still a large exposure of pieces under \$500. Howard asked Fearrin if there is a blanket in our policy that covers miscellaneous? Fearrin stated that is part of the content value. Fearrin stated if you had a tornado wipe out a couple of buildings then the insurance company is going to come in and make you have an inventory of what you have. Fearrin stated under a small claim they will not check it out, but if there is a catastrophe they will look at it. Altman stated she is concerned with the payment policy that we start to capture items at a lower dollar amount, at least inventory them so we are tracking it. Now is the time to get new items, she is concerned the \$500 threshold is high for new stuff coming in verses worrying about what we had. Holt asked if we have the purchase price on contents, aren't they going to apply their depreciation to it anyway? Fearrin stated you have full replacement costs. Holt asked Rauch when we attach the inventory tag to the items was it just for the contents of the Judicial Center when we built it? Rauch stated no one is attaching the inventory tags at this time. Swift stated it was done in 1993. Holt asked if we saved the invoices of what we bought? Swift stated he would have to look. Holt stated if we lost a chair in 1993 why would we pay somebody to tell us what the cost is to buy it in 2007 and we may not lose it until 2009, why spend that money on contents? Fearrin stated at this point we are not talking about spending money on appraising contents; the Buckland appraisal will only be on buildings worth \$1 million. Fearrin stated we are not requesting anything on contents, we are trying to get a handle on items that are less than \$5,000 that we have no record of. Fearrin stated it is no problem unless you have a catastrophe type loss and you have a lot of those items in one place that are destroyed. Holt stated we have dropped the ball since 1993 in tracking anything we have acquired in the county? Rauch stated correct. Fearrin stated there are people who bar code everything you have for the initial appraisal and then from that point on the county will attach bar codes. Klippel stated he does not know that they would attach a value of the items, this would just be an inventory, we would apply the values. Altman asked if Klippel has looked into the bar code costs? Klippel stated that is what he is doing now. The cost is based on man hours. Altman suggested Klippel continue along those lines to find a system that we could use and bring back the costs. Fearrin stated the only decision is the \$500 threshold. Altman stated she thinks it is too high, we could readily inventory things \$300 and above and that will capture everything we have. Howard stated the real issue is at what level we go at risk at being substantially under insured in a catastrophe. There is a level that we are going to be spending more money counting the money than what the money is worth. What is the threshold that items can go into a pool and we would have coverage under a generic contents policy? Fearrin stated the committee came up with \$500. Howard stated what does the insurance industry recommend? Fearrin stated he would have to go back to the insurance company. The county has a \$25,000 deductible that you will be paying yourself. Holt motioned to accept the insurance committee's threshold of \$500. Dillinger seconded. Altman stated we are going to miss a lot of assets. Holt stated he mis-understood, he thought this was for the back track. Altman stated the current level on any new purchases is at \$500, it is the only thing that the Auditor's office is denying payment on. Rauch stated no, we are denying payment on anything over \$5,000. The commissioners amended the capital asset policy a month ago to the \$500 threshold so we could start preparing for the inventory. Dillinger and Holt approved. Altman opposed. Motion carried.

Fearrin stated there have not been any appraisals made for 13 years; we have been increasing 3% annually to take care of inflation. We don't know if these amounts are appropriate for today and we recommend the major buildings be appraised. The Insurance Committee recommended Dan Buckland prepare the appraisal. Altman stated the overall cost was? Holt stated \$24,950. Altman motioned to approve. Holt seconded. Holt stated if you continued to add at 3% then where are you with the insurance carrier? Fearrin stated you don't have a problem unless there is a catastrophic loss. Holt stated assume you did. Fearrin stated the Judicial Center is insured for \$30,763,000; whether it is appropriate or not he does not know. Howard stated that was the total project costs. Fearrin stated this building

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originally appraised at \$24 million. Dillinger stated it needs to be redone. Fearrin stated Buckland will update the appraisal every year for \$750. Motion carried unanimously.

Fearrin stated the Insurance Committee recommended Performance Bonds stay at 100%. Altman asked if there is there any threshold on project costs? Howard stated the current threshold is less than \$50,000 and we are not doing any projects for less than that amount. Howard stated you either have the cash or work in progress, so there is a lot of coverage. Altman asked if that is our current policy? Dillinger stated yes.

Fearrin stated there was an inquiry on contractual snow plows. We currently carry \$50,000 on hired car physical damage coverage. The committee recommended raising the coverage to \$100,000. Altman motioned to approve. Holt seconded. Motion carried unanimously. Altman asked where does the liability lay? Fearrin stated the liability is automatically covered.

Fearrin stated there is only one bridge insured (146<sup>th</sup> Street over Meridian) and only have stoplights insured on 146<sup>th</sup> Street. All of the other bridges and stop lights are not insured. Howard asked if the guardrails are insured? Fearrin stated he does not know if the guardrails are separate from the bridge? Howard stated they are usually part of the bridge. Fearrin stated Walker will get a quote, but it will take a lot of work. Holt asked if Davis should contact NACO and ask if counties typically insure bridges and if there is a bridge insurance program. Fearrin stated there is an inventory of the bridges. Altman stated there is a dollar amount attributed to the bridges. Altman asked if we have the value could Fearrin get an insurance costs? Fearrin stated yes. Holt stated the question is do counties typically insure bridges? Howard stated there is a big difference between someone knocking a wall off and an earthquake or tornado. Holt stated he does not see the point. Davis stated if there was a catastrophe there would be federal reimbursement. Howard stated we may want to separate it, one is damage the other is earthquake. Howard recommended looking at earthquake and then we self insure for knocking the walls off. Altman motioned to look at the numbers because we have the values available. Dillinger seconded. Motion carried unanimously.

**Ordinance 07-23-07-B, Wellhead Protection [2:33:01]**

Mr. Kent Ward stated in 2003 Ordinance 04-28-03-A was brought before the commissioners for Wellhead Protection Districts. All of the entities have passed this ordinance, the county has not. We are not protected and we need to revisit this issue. Ward stated Bob Thompson has reviewed the ordinance and put definitions in. Ward asked Altman if the ordinance is ready? Altman stated she is disappointed, she asked Bob to go through this ordinance and make sure the internal references and format were correct; and Bob told her he had to wait until Kent came back. Altman stated she has looked at it, it is not hard to make sure the format is correct. Howard stated he thought the commissioners had passed this ordinance. Ward stated it passed by the plan commission and forwarded to the commissioners. It had first reading, but did not have second reading. Holt asked if Ward knows why? Altman stated it did not have definitions in it. Howard asked Ward to have Bob forward the ordinance to him and he will look at it.

**Employee Benefit Plan [2:37:27]**

Ms. Sheena Randall requested approval to an amendment to the Hamilton County Employee Benefit Plan. The plan previously stated our deductibles would be waived for any lab work provided by Riverview Hospital. The amendment extends this and states for Riverview Hospital lab services, outpatient lab testing billed by Riverview and Riverview owned physician offices. Altman motioned to approve. Holt seconded. Motion carried unanimously.

**Contract & Asset Administrator Job Description**

Randall requested permission to submit the draft job description for the Contract & Asset Administrator to Waggoner & Scheele and then to the Personnel Committee for their meeting next week. Altman motioned to approve. Holt seconded. Holt asked if the job description has been shown to Fred Swift? Randall stated she has not. Holt amended the motion that Fred be given an opportunity to review it and make any corrections that he thinks may be appropriate in terms of overlap between perceived job responsibilities of what he might have and what you have in the description. Randall stated Fred had a copy prior to Altman's amendments. Altman stated this needs to be on the personnel committee for the 2008 budget. Fred can send us a memo on his concerns and we can adjust it. Dillinger stated we can move ahead with the job classification and it can be modified. Holt stated ok. Altman so moved. Holt stated the amendment received no second, so it dies. We are ready to vote. Motion carried unanimously.

**Human Resources Administrative Assistant Job Classification**

Randall stated she has amended the job description for the Human Resources Administrative Assistant. Over the course of the last year her job duties have changed. She helps supervise the new employee, she assists Randall with elected officials in performing performance appraisals, she is now responsible for maintaining everything in our database for E.O.C. and processing all of the reports, she is the web editor to make sure all of the recruitment postings are in, and she helps with some problem resolutions as long as Randall is monitoring it. The draft of the amended job description was sent to Waggoner, Irwin and their recommendation was it to be a PAT C, her current classification is a clerical position, not a professional position. Her salary is within the salary range so there would be no salary increase. It is just making the job description accurate. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Buildings and Grounds [2:41:54]**

Swift stated Scott Warner has submitted an additional appropriation request in the amount of \$5,550 and contract renewals for McQuay Service, and Grunau Company. Holt motioned to approve on both items. Altman seconded. Altman stated she has a issue with the overtime; obviously we need to re-appropriate the FEMA money but she sees no reason to increase next years budget request because we had a snow incident this year. Altman does not have a problem with the appropriation of those funds to reimburse. Holt asked where does it say he is asking for an increase in his 2008 budget? Altman stated it says "I have submitted an increase for the 2008 budget." Holt stated we approved his 2008 budget. Altman stated he did not give us prior year information. Altman has a problem allowing an overtime increase when this was a specific event that we will have on occasion but this is not how overtime should work. Holt asked if we could discuss this at the next meeting for discussion with Scott? Holt withdrew his motion. Altman withdrew her second. Holt motioned to approve the vendor service contracts as submitted. Altman seconded. Motion carried unanimously. Altman motioned to approve his request of an additional appropriation request from council to re-appropriate the FEMA money for this year only. Holt seconded. Motion carried unanimously.

Dillinger stated he is unhappy with the limestone cleaning and he has told Scott to not pay the contractor nor let them leave. Swift stated he has left a voice mail message for Scott with those instructions. Dillinger stated the front glass looks horrible. Holt asked if they have spoken to Scott's second in command? Swift stated no.

Holt asked Swift to add to his agenda for the next meeting a discussion of what Scott has done with the 2008 budget and the limestone cleaning.

HAMILTON COUNTY BOARD OF COMMISSIONERS  
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**Commissioner Committee Reports**

**Fiber Ring Maintenance**

Altman stated she attended the public safety meeting of the various jurisdictions regarding the fiber ring. We agreed we have to maintain the fiber ring at a project cost of \$66,000 annually. The agreement is divided equally between the users.

**2007 UASI Award**

Altman stated Hamilton County and Marion County have received the 2007 UASI Award in the amount of \$7.71 million, a 76% increase over last years.

**Attorney** [2:47:09]

**Release of Escrow – Juvenile Detention Project**

Mr. Michael Howard requested approval of the release of escrow funds from the Juvenile Detention Center Project for Keusch Glass and Weigand Construction. Altman motioned to approve. Holt seconded. Motion carried unanimously.

**Community Corrections Phase I Agreements**

Howard requested approval of agreement for the Community Corrections Phase I project for Keusch Glass, Gaylor Construction, and Dalmation Fire Services. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Administrative Assistant** [2:48:39]

**White River Clean-up Board Appointment**

Swift stated the White River Clean-up Board has requested a Commissioners' appointment to its Board. Altman motioned to appoint Steve Wood to the White River Clean-up entity. Holt seconded. Motion carried unanimously.

**U.S. Geological Survey Invoice**

Swift stated during the last Drainage Board meeting, members determined an invoice from the U.S. Geological Survey could be paid from the commissioner's budget. Altman stated she believes it should come out of drainage funds, she does not recall the discussion. Altman motioned to table until we get an explanation. Howard stated it would be most appropriate to pay out of Stormwater. Holt seconded. Motion carried unanimously.

**Riverwalk Right of Way Certification**

Swift requested approval and signature on a letter of Right-of-Way Certification and title page for the Riverwalk Trail, Phase I. Holt motioned to authorize Commissioner Dillinger to sign the letter and title page. Altman seconded. Motion carried unanimously. Howard asked if a permit has been obtained from the State to go under S.R. 32? Dillinger stated Butler, Fairman should know that. Altman motioned to execute this and hold it pending satisfactory inquiry as to all permits. Dillinger seconded. Motion carried unanimously. [3:04:07] Howard stated he has confirmed that all permits from INDOT have been obtained, are in their possession and they are ready to move forward.

**Voter Registration**

Swift stated the Voter Registration office has requested permission to purchase artwork for their office. Altman motioned to deny. Holt seconded. Motion carried unanimously.

**Alexander Hamilton Portrait**

Swift stated twice in the last couple of days he has been asked who Hamilton County is named for. Swift stated he thinks it would be logical to have a portrait of Alexander Hamilton in the lobby with an explanation. Dillinger asked Swift to check into the costs and bring the information back to the commissioners.

**Riverwalk**

Altman stated the council has requested the Riverwalk group present an update on the project and she wants to make sure the Commissioners are included in that invitation. **Auditor** [2:59:07]

**Grant Applications – Seat Belt Enforcement & DUI Taskforce**

Ms. Kim Rauch requested approval of grant applications for the Big City/Big County Seat Belt Enforcement Program and DUI Taskforce Indiana. Holt motioned to approve the DUI application. Dillinger seconded. Motion carried unanimously. Holt motioned to approve the Seat Belt application. Altman seconded. Holt and Altman approved. Dillinger opposed. Motion carried.

**Incumbency Certificate – Juvenile Services Center**

Rauch stated The Bank of New York has requested an Incumbency Certificate for compliancy purposes on the escrow accounts being held for the Juvenile Services Center. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Janus Transportation Grant INDOT Voucher**

Rauch requested approval of the INDOT Voucher for the Janus Transportation Grant. Holt motioned to approve. Altman seconded. Altman requested a copy of their budget. Motion carried unanimously.

**2008 Form 144**

Rauch presented the 2008 Form 144's to the Commissioners for acceptance. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Acceptance of Bonds/Letters of Credit – Drainage Board**

Rauch requested acceptance of Bonds and Letters of Credit for the drainage board. (1) HCDB-2007-00027 – The Huntington National Bank Irrevocable Standby Letter of Credit No. OSB.004528 for Lakeside Park Section 5 storm drainage - \$120,820. (2) HCDB-2007-00028 – The Huntington National Bank Irrevocable Standby Letter of Credit No. OSB.004525 for Lakeside Park Section 6 storm drainage - \$101,784. (3) HCDB-2007-00029 – The Huntington National Bank Irrevocable Standby Letter of Credit No. OSB.004527 for Lakeside Park Section 7 storm drainage - \$90,653. (4) HCDB-2007-00030 – The Huntington National Bank Irrevocable Standby Letter of Credit No. OSB.004526 for Lakeside Park Section 5, 6, and 7 monuments and markers - \$5,040. (5) HCDB-2007-00034 – Bond Safeguard Insurance Company Subdivision Bond No. 5027109 for Long Ridge Estates Section 3 storm sewers - \$322,844. (6) HCDB-2007-00035 – Bond Safeguard Insurance Company Subdivision Bond No. 5027105 for Long Ridge Estates Section 3 monuments and markers - \$4,320. (7) HCDB-2007-00036 – Bond Safeguard Insurance Company Subdivision Performance Bond No. 5026867 for The Village of West Clay Section 15002 storm sewers - \$205,790.40. (8) HCDB-2007-00037 – Bond Safeguard Insurance Company Subdivision Performance Bond No. 5026868 for The Village of West Clay Section 15002 monuments and markers - \$10,368. Altman motioned to approve. Holt seconded. Motion carried unanimously.

**Release of Bonds/Letters of Credit – Drainage Board**



HAMILTON COUNTY BOARD OF COMMISSIONERS  
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Rauch requested the release of Bonds and Letters of Credit for the drainage board. (1) HCDB-2005-00083 – Fidelity and Deposit Company of Maryland Subdivision Bond No. 08812884 for Maple Run Section 1 reconstruction of the south Sheridan Drain – \$64,716. (2) HCDB-2005-00094 – Fidelity and Deposit Company of Maryland Performance Bond No. 7574482 for Brighton Knoll reconstruction of Wheeler & Wheeler Drain - \$495,525. Altman motioned to approve. Holt seconded. Motion carried unanimously.

**Treasurer’s Monthly Report**

Rauch requested acceptance of the County Treasurer’s Monthly Report dated June 30, 2007. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Payroll Claims**

Rauch requested approval of Payroll Claims for the period of June 18 through July 1, paid July 13, 2007. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Rauch requested approval of Payroll Claims for the period of July 2-15, paid July 27, 2007. Holt motioned to approve. Altman seconded. Motion carried unanimously.

**Vendor Claims**

Rauch requested approval of Vendor Claims paid July 24, 2007. Holt motioned to approve. Altman seconded. Motion carried unanimously.

Holt motioned to adjourn. Altman seconded. Motion carried unanimously.

**Commissioners Correspondence**

- Low Cost Spay Neuter Clinic Inc, Statistical Report
- Beam, Longest and Neff Notice of Transmittal
  - Bridge #57, East 256<sup>th</sup> Street over Little Cicero Creek
- IDEM Receipt of Air Permit Application
  - Martin Marietta Material – Noblesville
- IDEM Notice of Sewer Permit Applications
  - Avalon of Fishers, Section 4A – Fishers
- Fishers Marketplace Infrastructure – Fishers
  - Slater Ridge, Section 3 – Noblesville
  - The Legacy Master Infrastructure, Phase One – Carmel
- IDEM Construction Permit Application
  - Hamilton Hills Baptist Church – Fishers
  - Hussey Lane Low-Pressure Sanitary Sewer and Grinder Pump Station – Carmel

**Present**

- Christine Altman, Commissioner
- Steven C. Dillinger, Commissioner
- Steven A. Holt, Commissioner
- Kim Rauch, Administrative Assistant to Auditor
- Fred Swift, Administrative Assistant to Commissioners
- Michael A. Howard, Attorney
- Doug Carter, Sheriff
- Brad Davis, Highway Director
- Joel Thurman, Interim Highway Engineer
- Amber Emery, Highway Public Service Representative
- Dave Lucas, Highway Inspector
- Tim Knapp, Highway Right-of-Way Specialist
- Matt Knight, Highway Staff Engineer
- Faraz Khan, Highway Department
- Patti Smith, BLN
- Becki Wise-Kent, USI
- Doug Kocher
- Paul Clendenen, St. Vincent’s
- Bob Fearnin, Fearnin Insurance
- Jonathan Babalola, Noblesville Times
- BJ Casali, ISSD
- Connie Garrett, ISSD
- David Whiteman
- Deb Gowan, One Source Insurance
- Sheena Randall, Human Resources
- Kent Ward, Surveyor
- Jeff Burt, Hamilton County Alliance

APPROVED  
HAMILTON COUNTY BOARD OF COMMISSIONERS

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ATTEST

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Robin M. Mills, Auditor